



**HARBOUR
PLAZA**
HONG KONG

PARLIAMENTARY CONFERENCE ON THE WTO

**Express Reservation Form
Accommodation Arrangement on
December 9 – 19, 2005**

Harbour Plaza Hong Kong
A member of
Harbour Plaza Hotels and Resorts
20 Tak Fung Street, Hung Hom
Kowloon, Hong Kong
Tel : (local) 2621 3188
(from overseas) (852) 8121 3188
Fax : (local) 2621 3311
(from overseas) (852) 8121 3311
http : /www.harbour-plaza.com/hghk
Email: hongkong@harbour-plaza.com



(Reservation Deadline: September 15, 2005)

To: Harbour Plaza Hong Kong – Mr. Michael Siu
20 Tak Fung Street, Whampoa Garden, Hunghom, Kowloon, Hong Kong
Dir tel: (852) 2996 8023 Dir fax: (852) 2621 3328
Email: michaels@harbour-plaza.com

Please make the following reservation by completing required information at below:

Guest Details:	Surname: (Mr./Mrs./Ms.)		
	First Name:		
	Company:	Fax:	
	Telephone:	Email:	
Arrival Date:		Arrival Flight:	
Departure Date:		Departure Flight:	
Room type and Rate (please ✓ when appropriate)	Courtview Room @ HK\$1,500.00	<input type="checkbox"/>	Harbourview Suite @ HK\$3,000.00 <input type="checkbox"/>
	Superior Harbourview Room @ HK\$1,700.00	<input type="checkbox"/>	Harbourview Suite @ HK\$3,300.00 <input type="checkbox"/>
	Deluxe Harbourview Room @ HK\$1,800.00	<input type="checkbox"/>	
	King bed	<input type="checkbox"/>	Twin beds <input type="checkbox"/>
	Smoking floor	<input type="checkbox"/>	Non-smoking floor <input type="checkbox"/>
	<ul style="list-style-type: none"> ❖ The room rates are subject to 10% service charge and 3% government tax per room per night ❖ Confirmation of king size bed and non-smoking floor are subject to hotel availability. ❖ A minimum stay of Four (4) nights is required. ❖ Please note that each room category carries a fixed inventory. If lower category of room is not available, alternative categories and the respective rates will be applied accordingly. 		
Privileges:	<p><u>Standard Rooms</u> Welcome fruit plate; Daily newspaper; Free use of the Fitness Centre, swimming pool & sauna; Special rate at HK\$100+10% service charge for daily buffet breakfast at The Promenade, G/F</p> <p><u>Suites</u> Complimentary daily breakfast, refreshment and cocktail at The Harbour Club Lounge, 19/F; Complimentary pressing of one suit or dress per stay; Welcome fruit plate; In-house fax & copy machine</p>		
Credit Card Guarantee	Credit Card Holder Name:		
	Card Card Type & Number:		
	Expiry Date:		
	Reservations will not be made without a valid credit card. Two (2) nights non-refundable deposit will be charged to the credit card for each room assigned on September 7, 2005, second deposit for the balance two (2) nights (or above) will be charged on October 20, 2005.		
Payment:	All incidental expenses will be settled by individual guest upon their departure.		
Arrival Transfer: (please ✓ when appropriate)	<p>*Please contact our Airport Representative at Arrival Hall A , counter A17 transfer service</p> <p>Shuttle Bus HK\$120 (single trip) <input type="checkbox"/> HK\$240 (round trip) <input type="checkbox"/> per person</p> <p>Limousine HK\$450 (single trip) <input type="checkbox"/> HK\$850 (round trip) <input type="checkbox"/> per car</p>		
Reservation	Room confirmation is subject to availability. Please forward your request to Mr. Michael Siu either by email or fax as stated above.		

Hotel address

Harbour Plaza Hong Kong
20 Tak Fung Street, Whampoa Garden, Hunghom, Kowloon, Hong Kong
Tel: (852) 2621 3188, Fax: (852) 2621 3328

For office use only

The above booking
is confirmed