



INTER-PARLIAMENTARY UNION 105th Conference and related meetings

Havana, 1 - 7 April 2001



C-IV/2001/C.1
25 January 2001

**CONVOCAION OF THE
COMMITTEE ON EDUCATION, SCIENCE, CULTURE AND ENVIRONMENT
(Fourth Committee)
*Havana, 4 and 6 April 2001***

1. In conformity with the decision taken by the Inter-Parliamentary Council at its 167th Session, the Committee on Education, Science, Culture and Environment will meet during the 105th Inter-Parliamentary Conference.

Dates and place of meetings

2. The Committee will meet at the **Palacio de Convenciones** (International Conference Centre), the venue for all meetings related to the 105th Inter-Parliamentary Conference. As indicated in paragraph 15 of the Convocation of the 105th Conference (CONF/105/C.1), the exact date and time of the Fourth Committee's meeting may depend on the decision taken by the Conference concerning the supplementary item to be added to its agenda.

3. In principle, the Fourth Committee will meet on **Wednesday, 4 April, at 9.30 a.m. and 2.30 p.m.** to debate Conference item 5 and on **Friday, 6 April, at 9.30 a.m.** to adopt a draft resolution. Moreover, should the Conference include in its agenda a supplementary item within the competence of the First Committee, it would be necessary for technical reasons to switch the order of meetings of the First and Fourth Committees so that the latter would meet on **Tuesday, 3 April**, to consider item 5 and on **Wednesday, 4 April**, to consider the supplementary item (Conference Rule 15.3), and the First Committee would meet on Wednesday, 4 April, to debate Conference item 4.

Agenda

4. A detailed agenda is attached to this convocation (Annex).

Representation and voting rights

5. In conformity with Rule 2 of the Rules of the Study Committees, National Groups are represented by a titular member and a substitute member.
6. Substitute members have the same speaking rights as titular members but may only vote in the latter's absence.

Registration of speakers

7. The procedure for registering speakers for the debate will be as follows:
 - (a) **Only one speaker** per delegation may be registered **prior to the start of debate**. This applies to national delegations as well as to observers. There will be no advance registration of second speakers.
 - (b) To register their first speaker, delegations should use special **registration forms**. These forms will be distributed by the **Conference Registration and Information Desk as from Saturday, 31 March**. Further registration forms will be available in the Study Committee rooms.
 - (c) Speakers may register personally or through another member of the speaker's delegation.
 - (d) Registration forms for first speakers will be received by the Union's Secretariat in the Study Committee room. The Committee Secretary will open registration **20 minutes before** the start of the debate. The duly filled out registration forms, bearing the name of the delegation and its first speaker, should be returned at this stage to the Committee Secretary, who will register speakers on a **first-come-first-served** basis and assign each of them a **number** serving as an approximate indication of the respective delegate's position in the order of speakers. For technical reasons, it **will not be possible to publish a list of speakers**. After the meeting is opened, first speakers will still be able to register until such time as the Committee decides to close the list of speakers.
8. A similar procedure for registering speakers will apply for the debate on the supplementary item.

Order of speakers

9. Unless the President rules otherwise, members will speak in the **order in which they register** (Committee Rule 23.1). No drawing of lots will take place. However, the President may deem it appropriate **to give priority** to first speakers from those delegations which have submitted a **draft resolution** on the item under discussion **before the registration of speakers starts**.
10. **Second speakers** will be given the floor once the list of first speakers is exhausted. Second speakers and those wishing to make a further statement can ask for the floor by raising their country plate. When calling on first speakers, the President will

announce the name, delegation and registration number of the speaker to follow. Second speakers are requested to announce their name and delegation themselves.

Speaking time

11. As the Committee will have two sittings for the debate, the limited time available requires that certain restrictions be placed on speaking time.

12. The Union's governing bodies have decided that delegates may take the floor to make short statements, possibly several times, but that these statements should not exceed **four minutes**. According to the provisions of Study Committee Rule 24, the President may review this matter and take the necessary steps to ensure the smooth running of the debates.

Documents

13. **Memoranda** and **draft resolutions** submitted by Members and Associate Members will be sent to all participants in advance or distributed on the spot in Havana.

14. In addition, the Secretariat has contacted the United Nations Organization for Education, Science and Culture (UNESCO) to obtain an information document.

ANNEX: Agenda

COMMITTEE ON EDUCATION, SCIENCE, CULTURE AND ENVIRONMENT

(Fourth Committee)

(Havana, 4 and 6 April 2001)

AGENDA

1. Approval of the Summary Records of the session held on 3 and 5 May 2000 in Amman (C-IV/2000/SR.1 and C-IV/2000/SR.1.Corr.1)

The Minutes and a corrigendum were sent to the Secretariats of the National Groups on 3 July and 31 August 2000 for distribution to delegates who took part in the session.

2. Education and culture as essential factors in promoting the participation of men and women in political life and as prerequisites for the development of peoples

- (a) Debate
- (b) Appointment of a drafting committee (cf. Study Committees Rule 15.1)
- (c) Consideration of the report of the drafting committee and adoption of a draft resolution
- (d) Appointment of a Rapporteur to the 105th Inter-Parliamentary Conference

3. Election of the officers of the Fourth Committee until its next regular session (cf. Study Committee Rules 7, 8 and 9)

- *Mr. J.A. Coloma Correa (Chile), elected President in 2000, is eligible for re-election;*
- *Mrs. B. Gadiant (Switzerland), elected Vice-President in 2000, is eligible for re-election;*
- *The second post of Vice-President is vacant.*

The statutory election of Committee officers will take place at the second sitting of the Committee on Friday, 6 April.